

	<b>WICF</b>	Document No.	WICF-002
		Version No.	1.0
		Effective Date	08/08/2018
<b>Member Welcome</b>		Document Classification <span style="color: red;">Internal Use</span>	

WICF was developed as a resource to registered entities in the western interconnection who are facing mandatory reliability compliance. It is a private forum for sharing of information and best practices. A WICF Groupsite Forum account is required to receive WICF information and to vote on WICF matters.

## **Becoming a WICF Member**

Eligibility requirements

- Anyone currently employed by a NERC Registered Entity operating in the Western Interconnection,
- Anyone under contract by a NERC Registered Entity to perform work related to NERC compliance for that Registered Entity,
- Anyone employed by a company which has received written confirmation from WECC of a pending NERC registration, or
- Members of industry organizations whose membership in WICF is approved by the WICF Steering Committee.

Visit [www.wicf.biz](http://www.wicf.biz) and click on Join WICF on the left banner.

## **WICF Vision Statement**

WICF provides entities that are subject to NERC Reliability Standards compliance and enforcement within the Western Interconnection, a venue to share knowledge and lessons learned regarding compliance matters and ideas to promote best practices that help ensure the reliable operation of the Bulk Electric System.

## **WICF Purpose**

- Provide an open forum for members to share compliance lessons learned and effective ways to implement the NERC Reliability Standards.
- Promote consistent application of the NERC/WECC CMEP within the Western Interconnection and consistent Regional Entity enforcement across the interconnections subject to NERC Reliability Standards.
- Identify and communicate issues that may impact the ability of Registered Entities to comply or effectively meet the Requirements of the NERC Reliability Standards.
- Foster a collaborative relationship between the Registered Entities, WECC, and NERC where the collective voice of the WICF membership can be heard in an effort to promote a cost effective, efficient, and reasonable implementation of the NERC/WECC CMEP.

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## WICF Focus Groups

WICF uses Groupsite for online networking and collaboration. The WICF Groupsite site uses focus groups to facilitate discussions, file sharing and coordination for [WICF Focus Groups](#). Currently, WICF has 7 permanent Focus Groups. Please click on the links for more information.

[Event Analysis](#)

[Protection & Control](#)

[CIP Focus Group](#)

[Internal Compliance Program](#)

[New Standards Implementation](#)

[Small Entity](#)

[Generator](#)

If you are interested in joining a Focus Group, please contact the Focus Group leader(s), who can add you to the Subgroup in Groupsite. Click on this link: [WICF Focus Groups](#)

## Join & Share

Once you become a WICF Groupsite member, log in to the WICF Groupsite page to see what your WICF peers are sharing and discussing. See sections below for quick guidance on using Groupsite. Maximizing the benefits of your membership can be achieved by being an active participant in WICF face-to-face meetings, WICF focus groups, WICF Groupsite, etc. You may be asking yourself, “How can I be active?” Your company’s best practices, lessons learned, compliance near misses and audit encounters are all relevant experiences that your fellow WICF members are interested in hearing. All postings on WICF’s Groupsite and presentations during WICF meetings are secure and limited discussions between you and 1,200 of your industry peers. WECC does not have access to WICF Groupsite.

## Sharing Ideas or asking for help on Groupsite

To post messages to a WICF discussion forum, you can submit using the following email addresses. Alternatively, you can also log in to WICF Groupsite and post directly from your browser.

[announcements@wicf.groupsite.com](mailto:announcements@wicf.groupsite.com)

[discussions@wicf.groupsite.com](mailto:discussions@wicf.groupsite.com)

[experiences@wicf.groupsite.com](mailto:experiences@wicf.groupsite.com)

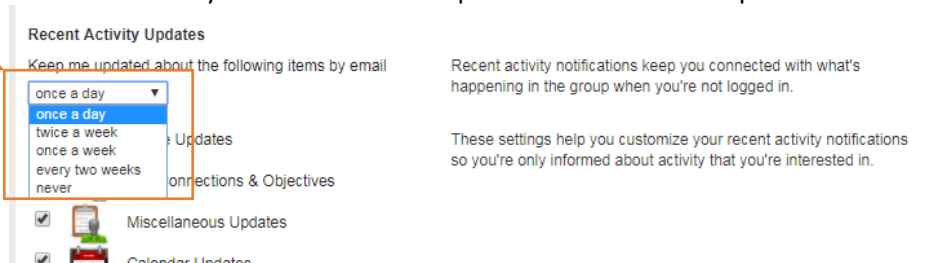
## Controlling How Much Email You Receive

**Step 1:** Go to your Groupsite homepage.



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**Step 2:** Select the rate for which you wish to receive updates from WICF Groupsite



Recent Activity Updates

Keep me updated about the following items by email

- once a day
- once a day
- twice a week
- once a week
- every two weeks
- never

Miscellaneous Updates

Calendar Updates

Recent activity notifications keep you connected with what's happening in the group when you're not logged in.

These settings help you customize your recent activity notifications so you're only informed about activity that you're interested in.

## Creating or Modifying your Profile



# Western Interconnection Compliance Forum (WICF)

HOME | COMMUNICATE | SHARE | NETWORK | SUBGROUPS | MORE | MY SETTINGS | HELP

Welcome to the Western Interconnection Compliance Forum.

The Western Interconnection Compliance Forum (WICF) has emerged as a dynamic information sharing organization within the Western Interconnection. It is run by and on behalf of entities subject to WECC and NERC compliance requirements. We now have over 900 members (including non-voting membership) and are growing every day.

2017 WICF Survey

The WICF Steering Committee is currently receiving feedback from members in the format of WICF Webinars. This is a simple survey that takes 5-10 minutes to complete. The Steering Committee will be conducting a separate survey that seeks feedback on WECC and NERC current initiatives.

- My Profile
- My Preferences
- My Endorsements
- My Objectives
- My Key Connections
- My Private Messages

Adding a picture to your profile may help with your networking experience!

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## Finding Your Peers in Groupsite

**Step 1:** Go to your Groupsite homepage and click on Group Members



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Notifications **176**

Everything SEARCH Go

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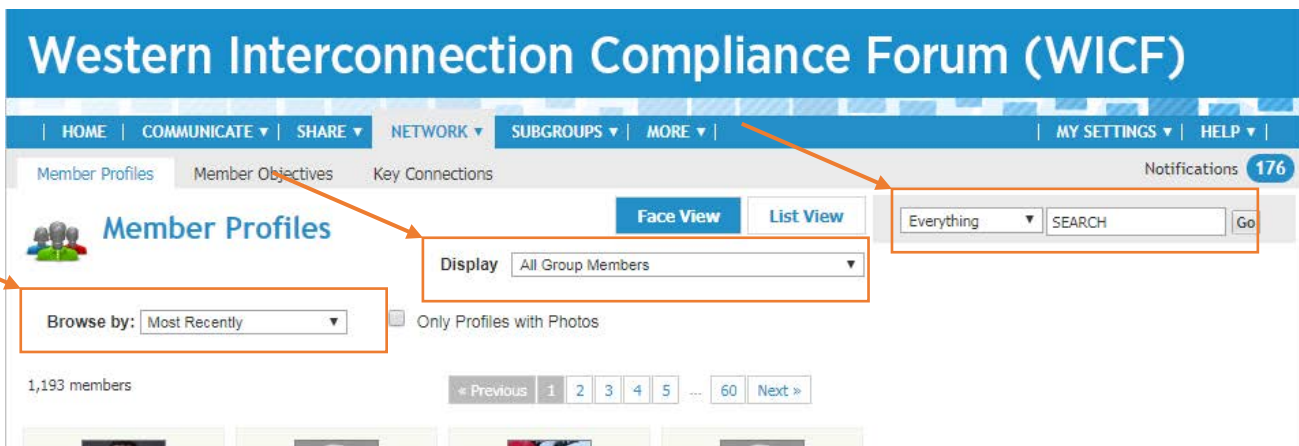
The purpose of WICF is to provide registered functional entities within the Western Interconnection a venue to share knowledge and lessons learned regarding compliance matters, and to collectively develop best practices.

Membership is free and is open to NERC registered entities and their designees.

**THIS GROUP CONSISTS OF** | MOST ACTIVE MEMBERS

- 1193** Group Members you can connect with
- 11** Member Objectives you can assist with
- 0** Key Connections you can leverage

**Step 2:** Use the search and/or filtering options to find industry peers



**Western Interconnection Compliance Forum (WICF)**

HOME | COMMUNICATE | SHARE | NETWORK | SUBGROUPS | MORE | MY SETTINGS | HELP

Member Profiles | Member Objectives | Key Connections | Notifications **176**

Everything SEARCH Go

**Member Profiles** | Face View | List View

Display: All Group Members

Browse by: Most Recently | Only Profiles with Photos

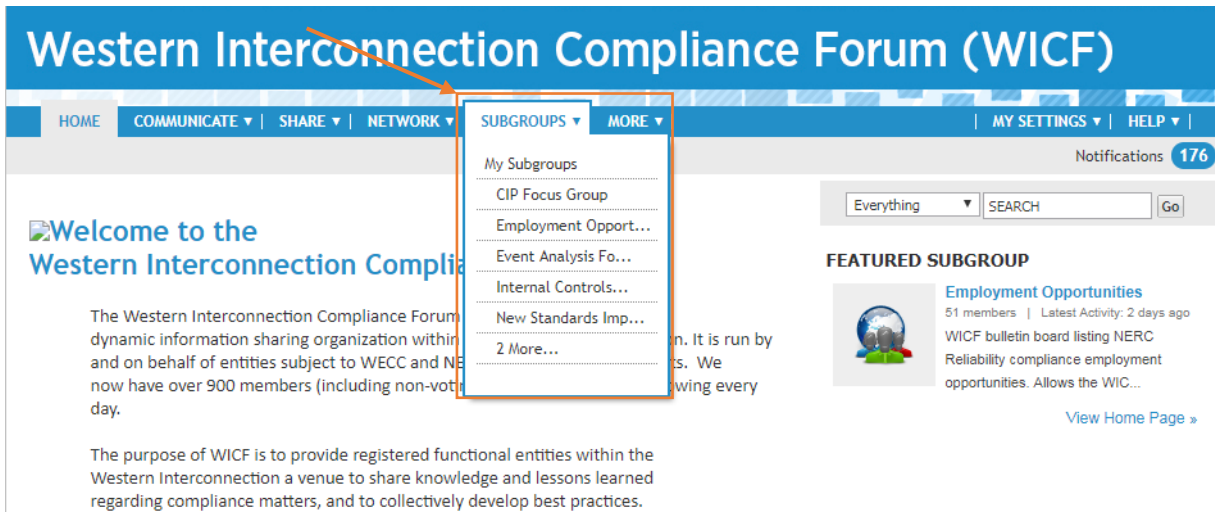
1,193 members

« Previous 1 2 3 4 5 ... 60 Next »

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## Learning About Focus Groups in Groupsite

**Step 1:** Go to your Groupsite homepage and click on SUBGROUPS to select a WICF Focus Group



## Posting and Finding Jobs

WICF has a bulletin board listing NERC Reliability compliance employment opportunities. Job postings are encouraged to be posted in this bulletin board to allow the WICF Membership a central location to quickly review employment postings without having to filter through general Forum postings.

<https://wicf.groupsite.com/group/career> Anyone can Join [Join Now!](#)

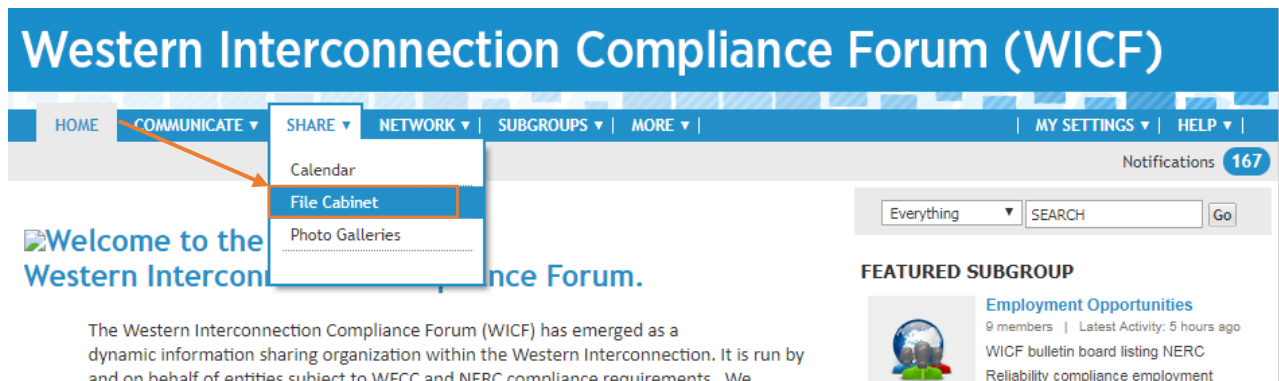
Employment Opportunities is a featured subgroup and can be found from the home page.



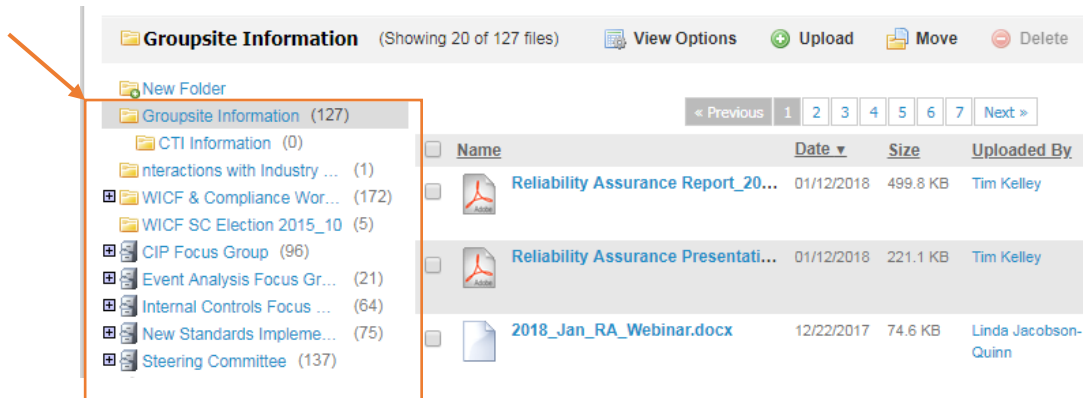
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## Finding shared files in Groupsite

**Step 1:** Go to “Share” Menu and select File Cabinet



**Step 2:** Browse folder structure for files



## Finding Previous Discussions

**Step 1:** Go to “Communicate” Menu and select Discussions




**Step 2:** Browse the various discussions forums for posted discussions




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[Discussions](#) | [Group Blog](#) | [Email Blasts](#)



**Discussion Forums**
+ Create New Forum

If you would like to initiate a discussion, simply select a forum and click *Create Topic*. Your group manager reserves the right to edit or remove any posts.


OR



**Announcements**  
 104 Topics, 252 Posts  
 Announcements for Western Interconnection Compliance Forum  
Latest post by Molly Devine about 5 hours ago

OR


**General Discussions**  
 345 Topics, 1191 Posts  
 General Discussions about the Western Interconnection Compliance Forum (including feedback on Groupsite structure and functionality)  
Latest post by Leland McMillan 9 days ago

OR


**Audit Experiences**  
 8 Topics, 32 Posts  
 Discussion and information sharing about experiences surrounding a compliance audit  
Latest post by Dave L. on Thursday, November 30, 2017


**Steering Committee Discussions**
[Edit](#)  
 125 Topics, 152 Posts

## Quick Links & Shortcuts

WICF Groupsite: <https://wicf.groupsite.com/main/summary>

WICF Groupsite File Cabinet: [https://wicf.groupsite.com/file\\_cabinet](https://wicf.groupsite.com/file_cabinet)